

# TUTORIAL TURNITIN ENROLLED STUDENTS

## 1. Masuk Akun Instruktur, Kemudian Add Class

turnitin

turnitin.com/t\_home.asp?login=1&svr=6&lang=en\_us&r=58.6926074284879#

User Info | Messages (15 new) | Instructor | English | Community | Help | Logout

turnitin

All Classes Join Account (TA)

NOW VIEWING: HOME

About this page  
This is your instructor homepage. To create a class, click the "Add Class" button. To display a class's assignments and papers, click the class's name.

Konsorsium PTS Indonesia - Small Campus II

+ Add Class

All Classes Expired Classes Active Classes

All of your classes have expired. To view and update your expired classes, select the "expired classes" tab. You can update and change a class's end date by clicking the class's "edit" icon.

## 2. Isi Class Name, Enrolment Key, Subject Area, Student Level, Kemudian SUBMIT dan CONTINUE

Create a new class

turnitin.com/class?aid=132492&lang=en\_us

All Classes Join Account (TA)

NOW VIEWING: HOME > CREATE CLASS

Create a new class

To create a class, enter a class name and a class enrollment key. Click "Submit" to add the class to your homepage.

Class settings

Class type: Standard

Class name: ABCD

Enrollment key: 1234

Subject area(s): Business/Economics

Student level(s): Undergraduate

Class start date: 03-Oct-2023

Class end date: 02-Oct-2024

Cancel Submit

Class created

Congratulations! You have just created the new class: ABCD  
If you would like students to enroll themselves in this class, they will need both the enrollment key you have chosen and the unique class ID generated by Turnitin:

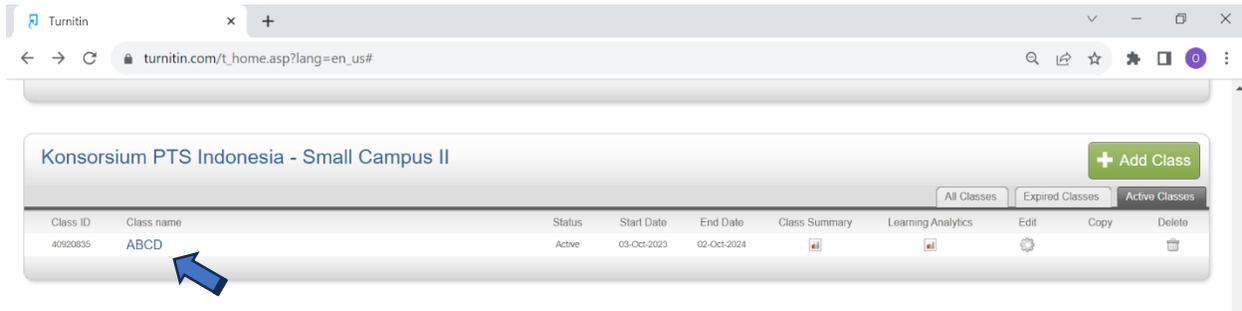
Class ID 40920835  
Enrollment key 1234

Note: Should you ever forget the class ID, it is the number to the left of the class name on your class list. You can view or change your enrollment key by editing the class.

Click the class name to enter the class and get started creating assignments.

Continue

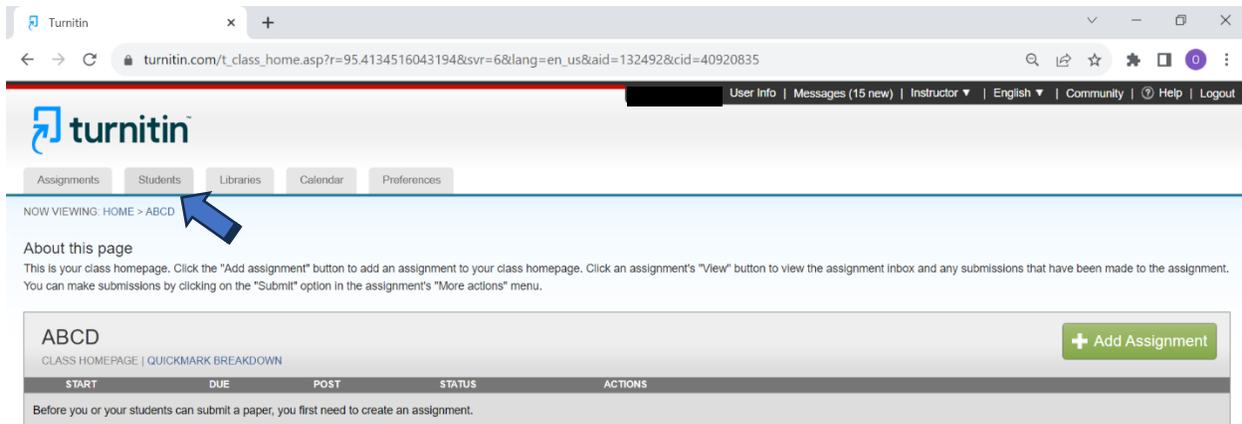
### 3. Klik Class ABCD ( **Kelas Maksimal 50 Student, Jika LEBIH/PENUH maka buat KELAS BARU**)



The screenshot shows the Turnitin interface for a class named "Konsorsium PTS Indonesia - Small Campus II". At the top right, there is a green "+ Add Class" button. Below it, there are tabs for "All Classes", "Expired Classes", and "Active Classes". A table lists the classes with columns: Class ID, Class name, Status, Start Date, End Date, Class Summary, Learning Analytics, Edit, Copy, and Delete. The first row shows Class ID 40920835 and Class name ABCD. A blue arrow points to the "ABCD" class name.

Class ID	Class name	Status	Start Date	End Date	Class Summary	Learning Analytics	Edit	Copy	Delete
40920835	ABCD	Active	03-Oct-2023	02-Oct-2024					

### 4. Klik Student di Kiri Atas

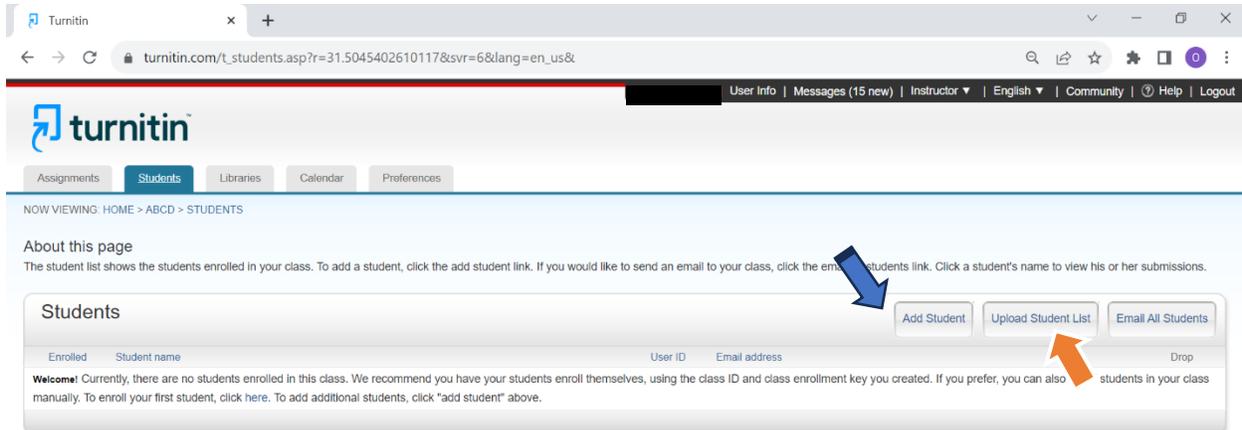


The screenshot shows the Turnitin class home page for "ABCD". At the top, there is a navigation bar with "Assignments", "Students", "Libraries", "Calendar", and "Preferences". A blue arrow points to the "Students" tab. Below the navigation bar, there is a section titled "About this page" with instructions. Below that, there is a section titled "ABCD" with a green "+ Add Assignment" button. Below the "ABCD" section, there is a table with columns: START, DUE, POST, STATUS, and ACTIONS. Below the table, there is a message: "Before you or your students can submit a paper, you first need to create an assignment."

ABCD  
CLASS HOMEPAGE | QUICKMARK BREAKDOWN

START	DUE	POST	STATUS	ACTIONS
Before you or your students can submit a paper, you first need to create an assignment.				

### 5. ADD Student (Jika Lebih dari 1 Student bisa add Upload Student List)

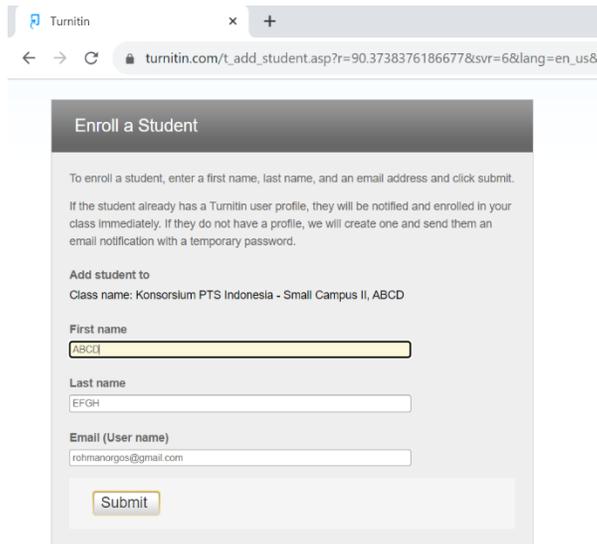


The screenshot shows the Turnitin student list page for "ABCD". At the top, there is a navigation bar with "Assignments", "Students", "Libraries", "Calendar", and "Preferences". A blue arrow points to the "Students" tab. Below the navigation bar, there is a section titled "About this page" with instructions. Below that, there is a section titled "Students" with three buttons: "Add Student", "Upload Student List", and "Email All Students". A blue arrow points to the "Add Student" button and an orange arrow points to the "Upload Student List" button. Below the buttons, there is a table with columns: Enrolled, Student name, User ID, Email address, and Drop. Below the table, there is a message: "Welcome! Currently, there are no students enrolled in this class. We recommend you have your students enroll themselves, using the class ID and class enrollment key you created. If you prefer, you can also manually enroll your first student, click here. To add additional students, click 'add student' above."

Students

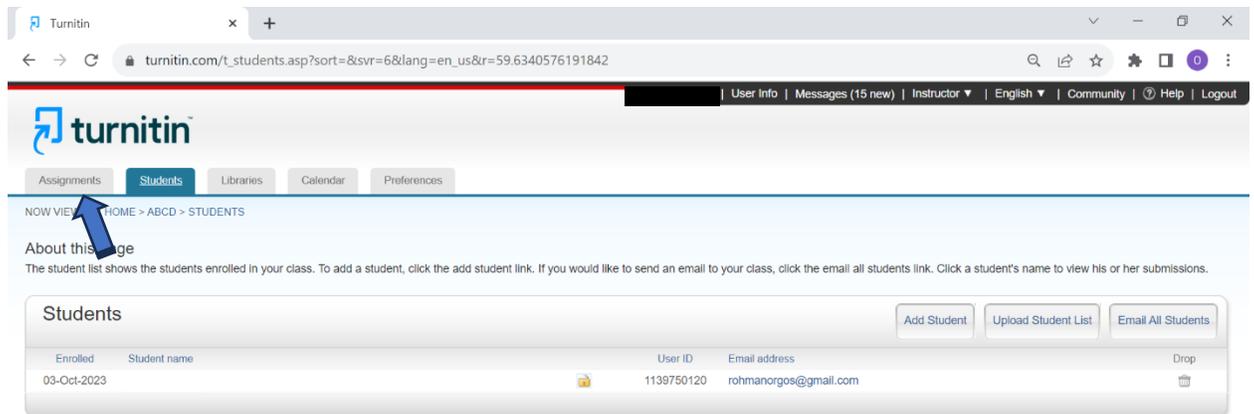
Enrolled	Student name	User ID	Email address	Drop
Welcome! Currently, there are no students enrolled in this class. We recommend you have your students enroll themselves, using the class ID and class enrollment key you created. If you prefer, you can also manually enroll your first student, click here. To add additional students, click "add student" above.				

## 6. Daftarkan Student (Dari Student List yang sebelumnya di dapat dari Administrator) Lalu SUBMIT



The screenshot shows the 'Enroll a Student' form in a Turnitin browser window. The URL is `turnitin.com/t_add_student.asp?r=90.3738376186677&svr=6&lang=en_us&`. The form includes instructions, a class name 'Konsorslum PTS Indonesia - Small Campus II, ABCD', and input fields for 'First name' (containing 'ABCD'), 'Last name' (containing 'EFGH'), and 'Email (User name)' (containing 'rohmanorgos@gmail.com'). A 'Submit' button is at the bottom.

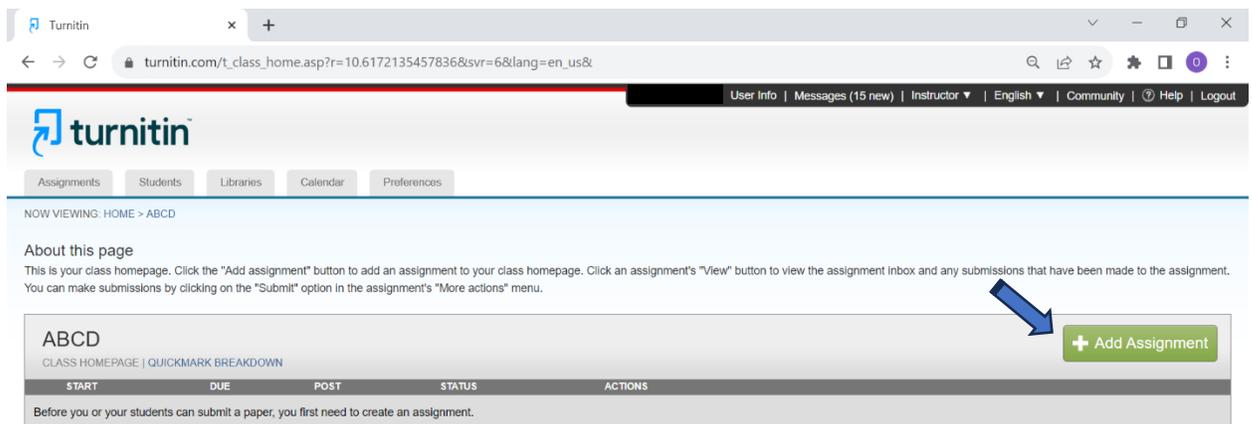
## 7. Student sudah terdaftar, kemudian kembali ke ASSIGNMENT



The screenshot shows the 'Students' page in a Turnitin browser window. The URL is `turnitin.com/t_students.asp?sort=&svr=6&lang=en_us&r=59.6340576191842`. The page has a navigation bar with 'Assignments', 'Students', 'Libraries', 'Calendar', and 'Preferences'. A blue arrow points to the 'Students' tab. Below the navigation bar, there is a 'Students' table with columns for 'Enrolled', 'Student name', 'User ID', 'Email address', and 'Drop'. A blue arrow points to the 'Add Student' button in the top right of the table.

Enrolled	Student name	User ID	Email address	Drop
03-Oct-2023		1139750120	rohmanorgos@gmail.com	

## 8. ADD Assignment



The screenshot shows the 'ADD Assignment' page in a Turnitin browser window. The URL is `turnitin.com/t_class_home.asp?r=10.6172135457836&svr=6&lang=en_us&`. The page has a navigation bar with 'Assignments', 'Students', 'Libraries', 'Calendar', and 'Preferences'. Below the navigation bar, there is a section titled 'ABCD' with a sub-header 'CLASS HOMEPAGE | QUICKMARK BREAKDOWN'. A blue arrow points to the '+ Add Assignment' button in the top right corner.

START	DUE	POST	STATUS	ACTIONS
Before you or your students can submit a paper, you first need to create an assignment.				

## 9. Isi New Assignment : Title, Allow Check Turnitin, dan No Repository, Kemudian SUBMIT

Turnitin

turnitin.com/t\_modify\_assignment.asp?at=1&lang=en\_us

ASSIGNMENTS STUDENTS LIBRARIES CALENDAR PREFERENCES

NOW VIEWING: HOME > ABCD

About this page  
To create an assignment, enter an assignment title and choose the start and due dates for the assignment. If you like, you can enter an additional assignment description. By default, papers submitted to this assignment will be checked against all of our databases. If you would like to create a custom search or view other advanced assignment options, click the "Optional settings" link.

**New Assignment**

Assignment title

Start date   
at  :

Due date   
at  :

Allow only file types that Turnitin can check for similarity  
 Allow any file type

Submit papers to:

[Optional settings](#)

## 10. Setelah Assignment Jadi, Klik More Action untuk Submit File yang mau di upload

Turnitin

turnitin.com/t\_class\_home.asp?svr=6&lang=en\_us&tr=73.006829657151

User Info | Messages (15 new) | Instructor | English | Community | Help | Logout

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ASSIGNMENTS STUDENTS LIBRARIES CALENDAR PREFERENCES

NOW VIEWING: HOME > ABCD

About this page  
This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

ABCD

	START	DUE	POST	STATUS	ACTIONS
<b>ABCD</b>					
PAPER	03-Oct-2023 15:40PM	10-Oct-2023 23:59PM	N/A N/A	0 / 1 submitted	View More actions Edit settings Submit Delete assignment

## 11. SUBMIT Single File Upload Lalu Select Student Sesuai dengan Akun yang sudah didaftarkan dan Isi Submission Title kemudian Upload Dokumen.

Submit: Single File Upload

Author  
 Select student...  
 L...os@gmail.com

Last name

Submission title  
 ABCD

The file you are submitting will not be added to any repository.

What can I submit?

Choose the file you want to upload to Turnitin:

Choose from this computer

Choose from Dropbox

Choose from Google Drive

Submit: Single File Upload

Author  
 Select student...  
 Select student...  
 Jim Carrey (jcarrey@gmail.com)  
 George Clooney (gclooney@gmail.com)  
 Tom Cruise (tcruise@gmail.com)  
 Christopher Evans (cevans@gmail.com)  
 Liam Neeson (liamne@gmail.com)  
 Tom Holland (tholland@gmail.com)  
 Tobey Maguire (tobeym@gmail.com)  
 Harrison Ford (hford@gmail.com)  
 Charles Williams (cwilliams@gmail.com)  
 Peter Wong (pwong@gmail.com)

The file you are submitting will not be added to any repository.

What can I submit?

Choose the file you want to upload to Turnitin:

Choose from this computer

## 12. CONFIRM dokumen yang sudah di Upload

Submit: Single File Upload

Please confirm that this is the file you would like to submit...

Author:  
LPPM UMKO

Assignment title:  
ABCD

Submission title:  
ABCD

File name:  
3. USCR GUIDE Eprocuring Katalog Elektronik - Penyedia - BPMN [1 November 2021].pdf

File size:  
2.22M

Page count:  
53

Word count:  
2454

Character count:  
14522

Petunjuk Penggunaan  
 Aplikasi Katalog Elektronik Produk Barang dan Jasa Pemerintah  
 Purchasing Eprocuring Penyedia

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Confirm Cancel

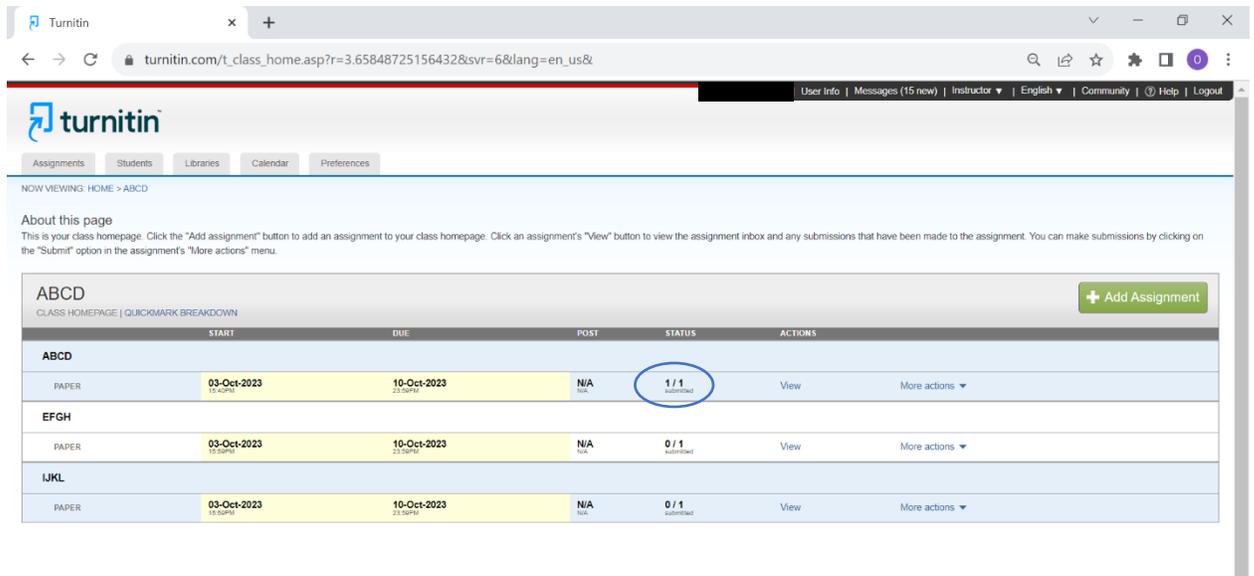
## 13. Keluar Hasil Pengecekan

Submit File

Edit assignment settings | Email non-submitters

Submit File	AUTHOR	TITLE	SIMILARITY	FILE	PAPER ID	DATE
<input type="checkbox"/>	-----	ABCD	89% <span style="color: red;">■</span>		2184252552	03-Oct-2023

14. **Jika hanya punya 1 Student** maka Pengecekan di 1 Assignment 1 paper yang sama dengan Revisi sebanyak 3 Kali dalam 24 Jam (Tidak bisa digabung dengan Paper lain). Untuk Pengecekan Paper Lain harus create assignment lagi. Jadi di 1 Student bisa Unlimited Assignment.



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ASSIGNMENTS STUDENTS LIBRARIES CALENDAR PREFERENCES

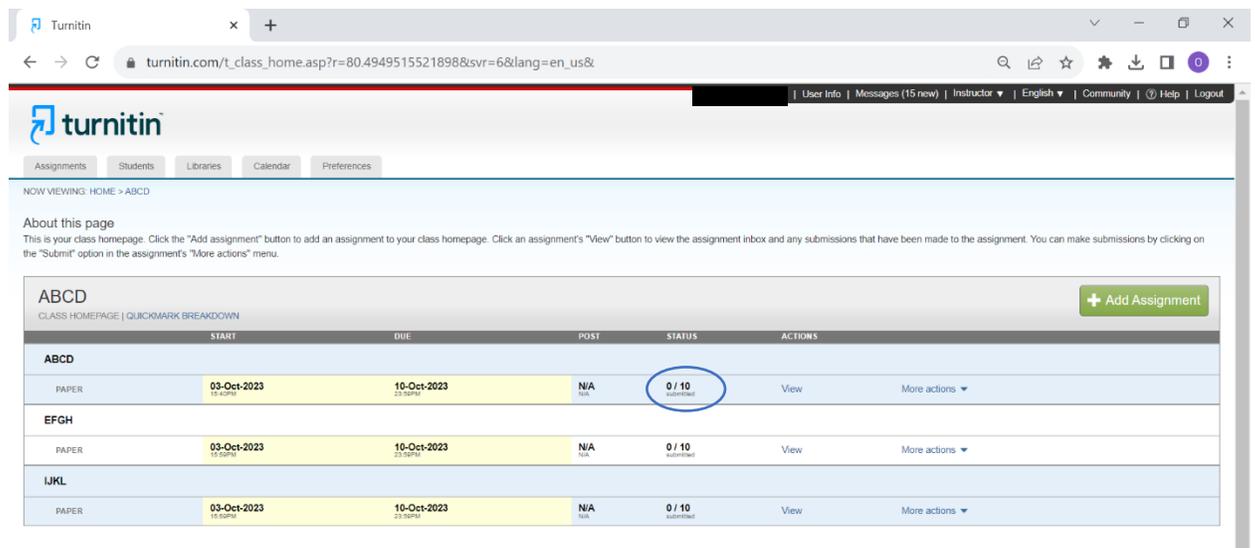
NOW VIEWING: HOME > ABCD

About this page  
This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

ABCD CLASS HOMEPAGE | QUICKMARK BREAKDOWN

	START	DATE	POST	STATUS	ACTIONS
<b>ABCD</b>					
PAPER	03-Oct-2023 15:40PM	10-Oct-2023 23:50PM	N/A N/A	1 / 1 submitted	View More actions
<b>EFGH</b>					
PAPER	03-Oct-2023 15:50PM	10-Oct-2023 23:50PM	N/A N/A	0 / 1 submitted	View More actions
<b>IJKL</b>					
PAPER	03-Oct-2023 15:50PM	10-Oct-2023 23:50PM	N/A N/A	0 / 1 submitted	View More actions

15. **Jika Available Lebih dari 1 Student (Contoh 100 Student)** maka Pengecekan di 1 Assignment bisa upload 100 Paper sesuai jumlah student, tetapi jika sudah lebih dari 100, maka Buat Assignment Baru.



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ASSIGNMENTS STUDENTS LIBRARIES CALENDAR PREFERENCES

NOW VIEWING: HOME > ABCD

About this page  
This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

ABCD CLASS HOMEPAGE | QUICKMARK BREAKDOWN

	START	DATE	POST	STATUS	ACTIONS
<b>ABCD</b>					
PAPER	03-Oct-2023 15:40PM	10-Oct-2023 23:50PM	N/A N/A	0 / 10 submitted	View More actions
<b>EFGH</b>					
PAPER	03-Oct-2023 15:50PM	10-Oct-2023 23:50PM	N/A N/A	0 / 10 submitted	View More actions
<b>IJKL</b>					
PAPER	03-Oct-2023 15:50PM	10-Oct-2023 23:50PM	N/A N/A	0 / 10 submitted	View More actions

16. TERIMAKASIH